

Govt. of West Bengal  
Office of the Director,  
Regional Institute of Ophthalmology  
MCH, Kolkata – 700073.

Memo No: RIO - 2025/1126

Date: 02/09/2025

To  
Ms. Pragati Chatterjee  
Pro Media Art  
Amrita Abasan, Natagachhi, Sonarpur  
Kolkata-743613

**Sub: Publication of QUOTATION NOTICE (Memo No. RIO/1126 Dated: 02.09.25 for supply of the following items mention in the Quotation Notice.**

Sir,

Please arrange for website posting and enclosed the Tender Notice alongwith terms and conditions for  
Regional Institute of Ophthalmology for website posting in [www.riokolkata.in](http://www.riokolkata.in)

Your kind cooperation in this regards is highly appreciated.

Encl:

Above mentioned Quotation Notice along with terms and condition.

  
Director

Regional Institute of Ophthalmology  
MCH, Kolkata – 700073.

Govt. of West Bengal  
Office of the Director,  
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Memo No. RIO-2025/1126

Date: 02.09.2025

**QUOTATION NOTICE**

Sealed quotation are invited by the Director, R.I.O. on behalf of Govt. of West Bengal, from the bonafide agencies for the supply of following items for RIO.

Sl. No.	Name of the Equipments	Quantity Required
1.	Alfanzo Neonatal Speculum	
02	Lims Forceps	60 pcs
03	Calliper	50 pcs
04	Curved Artery Forceps 6 "	40 pcs
05	Intra Ocular Foreign Body Forceps 3 prong 20G/23G	40 pcs
06	Intra Ocular Foreign body forceps, Serrafeel 23G	05 pcs
07	Fluoresceine Strip	05 pcs
08	Instrument Box with silicon Pad	100 Box
09	Binocular Loop	40 pcs
10	I. A . Cannula	01 pcs
11	Lifter Big	100 pair
12	Mc Pharson Forcep	05 pcs
13	Ample Cutter	100 pcs
14	Vectis (paediatric and Adult)	10 pcs
15	Scissors (Big and Small)	80 pcs
16	Simskey Hook	40 pcs
17	Chopper	40 pcs
18	Corneal scissors	40 pcs
19	Vannas Scissors	40 pcs
20	Liberman Speculum	40 pcs
21	St Martin Forceps	80 pcs
22	Radial Marker	100 pcs
23	Artificial Anterior Chamber	02 pcs
24	Endothelial Punch	01 pcs
25	Suture Tying Forceps	05 pcs
26	Troutman corneal scissors (Right and left)	40 pcs
27	240 Band	04 pcs
28	279 Band	20 pcs
29	Teflon Block	10 pcs
30	Metal Cannula	20 pcs
31	Barraquar Needle Holder	60 pcs
32	Disposable Trephine (Different Size)	100 pcs
33	Bandage Contact Lens	200 pcs
		1000 pcs

Order will be given time to time

The bids will be received on and from 02<sup>st</sup> Sept'2025 to 09<sup>th</sup> Sept'2025 except Govt. holidays in between 10 a.m.- 4 p.m. in drop box or it may also be submitted through speed post which must reach this office within 1 p.m. of 09<sup>th</sup> September 2025. The bids will be opened at 11 a.m. on the same day (10.09.2025). Applications in due format will be received from bidders addressing the "Director, R.I.O. Kolkata-73" and the quotation no. and date must be mentioned in the application.

The sample of the tender items and demonstration to be given by the vendor on 06.09.2025. Any queries of the vendors regarding this quotation may be clarified by the authority on the same day.

The rate of the tender will be final for the same product for one year from the date of finalization of the rate by the Tender Selection Committee / Purchase committee. The decision of the tender selection committee is final for acceptance or rejection of any tender without assigning any reason.

The technical and financial bid should be submitted separately.



**Director**

Regional Institute of Ophthalmology  
MCH, Kolkata – 700073

**Memo No: RIO-2025/1126/1(4)**

**Date: 02.09.2025**

Copy forwarded for information to:

1. The Accounts Officer, R.I.O, MCH, Kolkata
2. The Assistant Superintendant, R.I.O, MCH, Kolkata
3. The Store, R.I.O, MCH, Kolkata
4. Office Copy



**Director**

Regional Institute of Ophthalmology  
MCH, Kolkata – 700073




Govt. of West Bengal  
Office of the Director,  
Regional Institute of Ophthalmology  
MCH, Kolkata – 700073

Terms and conditions for procurement of for Regional Institute of Ophthalmology  
vide Memo No.RIO /                      Dated.

In case of necessity, the date of opening may be deferred, in that case notification will be displayed in the Notice Board in the Office of the undersigned in due time.

1. Name, Address and NIT No and purpose must be clearly mentioned on the sealed envelope.
2. Tenderer has to submit the sealed tender form at their own cost to the office of the undersigned within stipulated time through speed post only or in drop box and will be opened by the purchase committee in presence of the tenderer or his representative.
3. The claimed rate should cover transport and delivery charges. The tender must indicate whether the price quoted is inclusive of GST No. or not. Quoted rates should be clearly mentioned in both figures and words.
4. Cooperative society should furnish along with their tender current certificate from ARCS of concerned district regarding performance.
5. All sheets should be numbered properly and number of sheets in each cover should be cited in covering tally.
6. Self Attested Photocopy of Pan No., GST No., Registration Certificate of Trade License is to be furnished with the tender documents.
7. The equipments supplied must comply all the specifications mentioned above and must be a branded goods.
8. Purchase Orders in parts of the required quantity may be given to the selected bidder.
9. The Authorization of the Manufacturers is desired to be submitted by the bidders.
10. Technical bid and financial bid should be submitted in two separate envelopes mentioning the respective bids on the sealed envelopes.
11. Financial Bid of Technically fit Bidder will be opened only.
12. The rate of the tender will be valid from the date of finalization of the tender upto one year or till the maturation of next tender whichever is earlier.
13. In case of deviation from any of the above terms and conditions, contract will be liable to be terminated by the appropriate authority.
14. The selection Committee reserves the right to accept/ cancel any tender/quotation without assigning any reason thereof.  
The following annexure I to be filled up by the vendor and submitted in technical and annexure II in the letter head of the vendor to be filled up and submitted in the financial bids.
15. Please refer to website for further corrigendum (if any) during the period of processing.

  
**Director**  
Regional Institute of Ophthalmology  
MCH, Kolkata – 700073

## Annexure - I

**Signature of Issuing Authority with stamp**

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(Application Form duly signed by the bidder along with the equipment specifications and other related documents is  
be submitted in technical bids)

### ***Application Form :***

**Application form for bidders**

To  
The Director,  
Regional Institute of Ophthalmology  
MCH, Kolkata – 700073

Sir,

**Reference: Your quotation no \_\_\_\_\_ dated \_\_\_\_\_ in the \_\_\_\_\_ inviting  
quotation** for the supply of the tender items.

With reference to the above, I/We wish to offer our tender for the **Memo NO. RIO/** **Dated**

I/We have read all bid documents along with the terms and conditions carefully and hereby declares that I/ we  
have the due expertise and financial capability to successfully undertake the contract if awarded.

The bids are made in two parts - Technical and Financial and are separately enclosed.

I/We agree to all the terms and conditions of the tender.

I am also aware that if I indulge in any unfair practice or submit any fraudulent documents, my present bid will  
be cancelled and I will be debarred from participation in any future tenders for five years.

Thanking you.

Yours sincerely,



## Annexure - II

To  
The Director,  
Regional Institute of Ophthalmology  
MCH, Kolkata – 700073

Sir

I/We are submitting the best rate for the following items (per piece/box) as per specifications mentioned below:

Sl. No.	Name of the Equipments	Quantity Required (a)	Rate /pcs or box (b)	GST (c)	Total Amount a x (b+c)
1.	Alfanso Neonatal Speculum	60 pcs			
02	Lims Forceps	50 pcs			
03	Calliper	40 pcs			
04	Curved Artery Forceps 6 "	40 pcs			
05	Intra Ocular Foreign Body Forceps 3 prong 20G/23G	05 pcs			
06	Intra Ocular Foreign body forceps, Serrafeel 23G	05 pcs			
07	Fluorsceine Strip	100 Box			
08	Instrument Box with silicon Pad	40 pcs			
09	Binocular Loop	01 pcs			
10	I. A . Cannula	100 pair			
11	Lifter Big	05 pcs			
12	Mc Pharson Forcep	100 pcs			
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22	Radial Marker	02 pcs			
23	Artificial Anterior Chamber	01 pcs			
24	Endothelial Punch	05 pcs			
25	Suture Tying Forceps	40 pcs			
26	Troutman corneal scissors (Right and left)	04 pcs			
27	240 Band	20 pcs			
28	279 Band	10 pcs			
29	Teflon Block	20 pcs			
30	Metal Cannula	60 pcs			
31	Barraquar Needle Holder	100 pcs			
32	Disposable Trephine (Different Size)	200 pcs			
33	Bandage Contact Lens	1000 pcs			

Amount: \_\_\_\_\_ (in words) \_\_\_\_\_

Thanking you  
Yours truly

(SIGNATURE WITH STAMP)